



## **Auto Purchase Order from Re-Order Summary - 1.0**



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# Auto Purchase Order from Re-Order Summary – 1.0

#### Introduction

With this add-on, you can raise the PO directly from the 'Reorder Status Report' by selecting the Stock Items which are listed to be ordered

#### **Benefits**

• You can choose the relevant supplier and complete the entry.

#### What's New?

• Compatible with TallyPrime

#### **Important!**

Take back up of your company data before activating the Add-on.

Once you try/purchase an Add-on, follow the steps below to configure the Add-on and use it.

#### Installation

- 1. Copy the TCP file in TallyPrime Folder.
- 2. Gateway of Tally → F1 (Help) → TDL & Add-on → F4 (Manage Local TDL) → Select Yes in Load TDL on Startup and give the file name of TCP File. After pressing the Enter Key will show TDL Status which should be as Loaded.

#### System requirements:

No additional hardware / software infrastructure is required for executing and operation this applications module

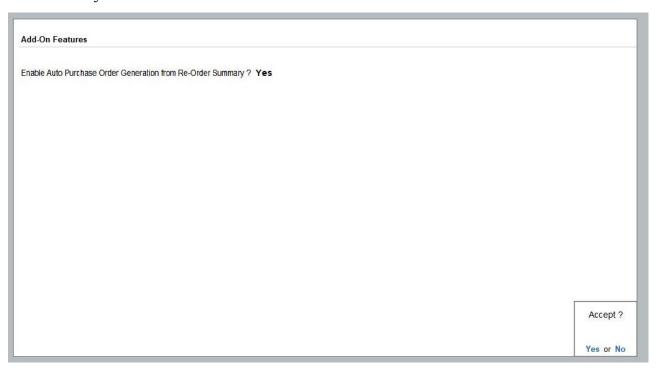


1. Activate the Add-on.

#### For TallyPrime Release 1.0

Go to Gateway of Tally → F1: Help → TDL & Add-On → F6: Add-On Features. Alternatively, you may press CTRL + ALT + T from any menu to open TDL Management report and then press F6: Add-On Features

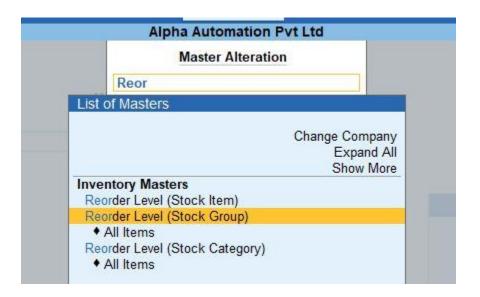
Set "Yes" to the options "Enable Auto Purchase Order Generation from Re-Order Summary?"

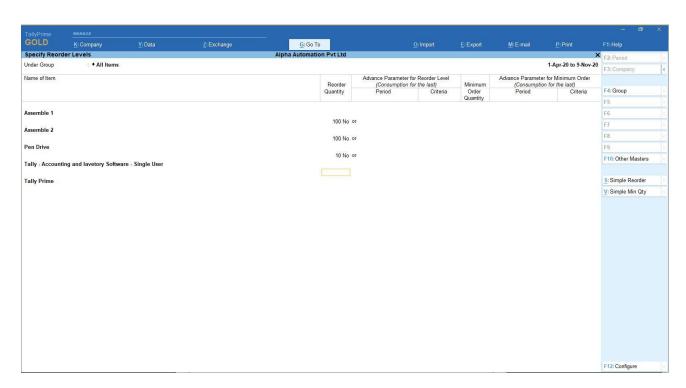




#### 2. Gateway of Tally $\rightarrow$ Alter $\rightarrow$ Reorder Levels

Select Any Group or All Items. Fix the Re-Order Level Details for Stock Items/Raw Materials.



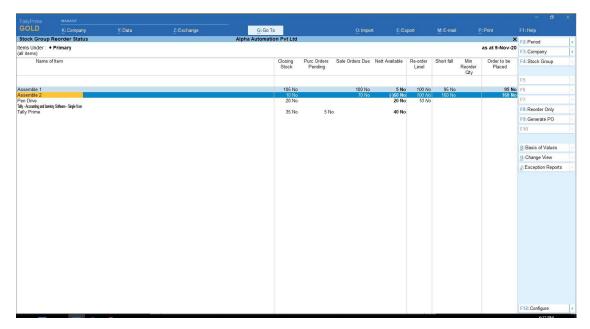




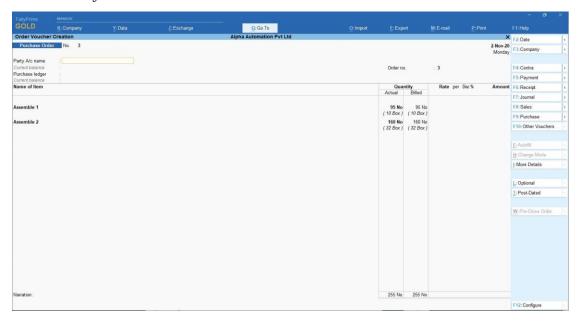
3. Once you set the Reorder Levels for Stock Items,

#### Gateway of Tally $\rightarrow$ Display $\rightarrow$ Statement of Inventory $\rightarrow$ Reorder Status.

Select the stock Items Which Needs to be ordered. Press F8 or Click On "Generate PO" Button.



4. A new purchase order screen with identified stock items & Billed Qty is Filled Up with Short fall Qty as given below. You can choose the relevant supplier and complete the entry.





### FAQ

#### Which version/release of TallyPrime does the add-on support?

This add-on will work only from TallyPrime Release 1.0 onwards.

#### How will I get support for this add-on?

For any functional support requirements please do write to us on mail@aaplautomation.com or call us at +91-288-2713956/57/58, +91-9023726215/16, 9099908115, 9825036442.

# If I need some enhancements / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on <u>mail@aaplautomation.com</u> with your additional requirements and we will revert to you in 24 hours.

#### Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

#### What will happen after one year?

There is no fixed annual charge to be payable mandatory. However if any changes are required in our Add-On to make compatible with New Release of TallyPrime then the modification Charges will be applied.

#### I am using a multi-site. Can I use the same Add-on for all the sites?

No, one Add-on will work only for 1 site. You need to purchase again if you want to use the same Add-on for more sites.

#### TDL Management screen shows errors with the Add-on. What do I do?

Check whether the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has the error. If the Add-on has a problem, you can report it to us.



My Tally went into educational mode after installing the add-on. What do I do? Go into Gateway of Tally  $\rightarrow$  Press F1 (Help)  $\rightarrow$  TDL & Add-on  $\rightarrow$  Press F4 and remove the Add-on from the list and Restart Tally.